



Fee Schedule

CARD FEES	
Description	Amount (GST exc.)
Monthly card fees	As notified to you in writing.
Additional card fee	\$8.00 per card
Replacement card fee	\$8.00 per card
Express card delivery fee	\$10.00 per envelope

PAYMENT FEES	
Description	Amount (GST exc.)
Credit card processing fee	MasterCard and Visa – 1.3% American Express – 2.1%
Late payment fee	\$25.00 administration fee plus a late payment fee of 3.75% of the overdue amount
Dishonoured payment fee	\$40.00 per instance
Debt collection referral fee	\$50.00 per instance
Reconciliation processing fee	\$25.00 per hour (minimum charge)

GENERAL FEES	
Description	Amount (GST exc.)
Email statement fee	\$0.00 per statement
Paper statement fee	\$4.95 per statement
Quarterly Activity Report fee	\$12.73 per card per annum
Annual Activity Report fee	\$15.00 per card per annum
Statement retrieval fee	\$10.00 per statement

Effective: 9 October 2015